



**EUROPARC**  
F E D E R A T I O N

## **Standing Orders for the EUROPARC Federation Council for relevant provisions from the EUROPARC Federation statutes**

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According to § 6, 7 and 8 of the EUROPARC Statutes the Council decides on the following Standing Orders:

#### **Governed by article 7 and corresponding procedures**

1. The Council proposes to the General Assembly the election method and may propose candidates for election to Council. Information on candidates will be widely circulated. Council recommends the profile and the eligibility criteria for candidates.

#### **Governed by article 7 a 1**

2. The description of tasks and the regulations concerning the responsibilities of the President, the Treasurer as well as the full-time Director of the EUROPARC Federation are governed by the statutes and these standing orders.

#### **Goverend by article 7 b**

3 Council Members are required to report on any activity carried out in the interest of the Federation to the Council and the Directorate.

4 The Council shall decide on the job description and responsibilities of the EUROPARC Director. Article 7 b 4

#### **Governed by article 7 c 1-2**

5. EUROPARC Council meetings are convened and chaired by the President. Council Meetings are quorate when four of the seven elected Council members are present. In the absence of the President, the President will delegate the task of chairing that meeting to another Council Member in advance so long as Pt. 2 does not apply. If the President is absent, no one has been designated to chair the meeting and no Vice-President has been appointed then those members present for that meeting agree a chair for that meeting only, with the Director asking members for nominations and if necessary holding a vote if more than one nomination is made.

If, in exceptional cases a meeting has to be held when it is inquorate, the decisions will be recorded clearly and missing members will have the opportunity to challenge decisions up to three weeks after the date of the meeting by email. After three weeks silence will be taken as acceptance of the decisions.

6. The Council may choose among its members one or more deputies to the President (Vice-Presidents) who shall deputise in the absence of the President. If a

Council Member feels there is a need for a VP an agenda item should be requested at the next Council Meeting and a nomination made.

**Governed by Article 7 d**

7 Decision-making by consensus is preferable. Where a vote is required this is done through open voting by a simple majority as stated in the statutes.

8 Council members are bound by collective responsibility.

9 Council members declare any conflict of interests and abstain from decisions on issues when the conflict of interest might potentially influence their position

**Governed by Article 8**

10 The Council approves the establishment of new sections. The links between Council, Sections and Directorate are governed by the agreed principles.

*Amended and approved at the Council Meeting, 28<sup>th</sup> May 2010, The Hague, The Netherlands.*