



EUROPARC

F E D E R A T I O N

Position Communications and IT Officer

Location Regensburg, Germany

Description

The EUROPARC Federation is Europe's biggest network, supporting and representing the work of Europe's Protected areas. A member organisation, with interests in nature conservation, sustainable tourism development, capacity building and European environment policy development and implementation, good strategic and specific communication is central to our work.

EUROPARC is looking for a Communications Officer with a strong IT background, an interest in nature and a passion for parks. The Communications Officer will have opportunity to contribute directly to the work of a wide European environmental organisation, working along with an international team, so needs an understanding and willingness to work in a NGO culture.

The Communications officer will support in delivering the general aims of EUROPARC communications strategy and contribute to the implementation of other communication tasks, mainly regarding digital communications. He/she will also assist in communication for project development and implementation.

Candidates should have experience in:

- management of databases
- creation and management of websites
- management and monitoring online campaigns
- website analytics
- developing online content – written, animation or video form
- knowledge of video and image edition software is an advantage

We are looking for an innovative and creative thinker who is adaptable and responsive to change. Proficient written skills in English are essential and other European languages an advantage.

They must work well under pressure and be able to juggle several projects at once. They are generally outgoing and comfortable meeting new people. Due to the nature of the work they must be accurate, flexible, enthusiastic and responsible.

Conditions:

Operating from the headquarters in Regensburg the Communications Officer will contribute to the small dedicated team of EUROPARC Federation.

- Full-time position, Monday to Friday from 9 am – 6pm
- Salary will start from 2500 Euros monthly gross, depending on age and experience. This will initially be a **one year contract** with possibility of renewal depending on project work
- **Candidates must submit CV with letter of interest and experience** of how you meet the criteria
- Applications should be submitted **before the 10th June** to the email office@europarc.org, with the subject “Application – Communications and IT Officer”
- Interviews will be held via *gotomeeting* during the days **21th – 22th June**

For more information:

www.europarc.org

office@europarc.org

or call +49 941 599 359 80