Terms of Reference for Member Participation Working Groups



Context

The EUROPARC Federation is a membership organisation. It exists to serve the needs of our members as they have identified them in the statutes of the organisation and its recently approved strategy.

However, the services expected by the members may not always be able to be provided fully by a team of staff, further one might want to consider that as a membership organisation, the role of and functions of the members in running the organisation and delivering on its goals should form a part of the Federation's governance and structure.

With that in mind the creation of the new strategy offers an opportunity for some renewed thinking on how members can have a role in the functions of EUROPARC.

Participation groups

Groups working together with a common purpose are good for people in that they can provide members with important social interaction, support and enriched opportunities for learning.

A well-functioning participation group can be

- Good at finding problems;
- Promoting innovation;
- Can make better decisions than individuals on some kinds of tasks;
- Can be good tools for implementation, in that group decisions to which members are committed will be carried out willingly;
- Can also help fend off the negative consequences of large organisational size, by keeping communication lines short and hierarchies relatively flat.

However, it must be noted that groups can turn sour and be ineffective. The Federation would need to be aware of any difficulties that arise in order to manage such eventualities.

EUROPARC should endeavour to create differing types of groups, suited to the needs and tasks required by the Federation, but ensure we maximise the positive opportunities indicated.

Participation in working groups functions

As well as the group dynamics needed for a group to be effective, indicated earlier, the functions of the working groups would also need to meet some or all of the following:

- To address a given theme of interest to Protected Areas of Europe,
- To provide analysis of a theme or topic,
- To propose and develop policy,
- To develop projects that deliver outputs of relevance to protected areas,
- To investigate and develop funding streams to resource projects.
- To give support input and advise to a particular area of work

A well-functioning group , with good participation by its members, will also being the following benefits for members

OUTLINE OF BENEFITS: for a member participating in EUROPARC working groups

As a member association, it is really important for the organisation to provide opportunities for its members to participate. Working on the common goals agreed as an association, that are intended to provide benefits to the membership as a whole , individual offering their time , expertise and ideas to specific workings could benefits in the following ways

- Improved personal competencies- better communications skills, improved language ability (in a second language). better collaboration skills working with others form differing backgrounds, and cultures
- Sense of common achievement, pride and satisfaction and celebration of their role and success.
- Being part of a working group team with people with different skills and abilities, , being exposed to different ways of working will develop skills in each individual, adding those skills into the members' organisation
- Learning from others.- bringing together experience from across Europe will enable members
 to gain detailed intelligence about the area of work which will also benefit the member's
 own organisation.
- Increasing collaboration, working on a common project in getting more ideas on the development of the topic and builds capacity in the individual as well as EUROPARC and their own organisation
- Building a social and professional network that the member can connect with both on the topic
 of interest but across wider Protected Area work

Different types of groups are set up by the EUROPARC council or by the Directorate as technical groups to help deliver on operational priorities that need or would benefit from specific member expertise and input.

These are described in the Guidance document

 $\frac{https://docs.google.com/document/d/1j8HpUc7tx5jciUPBMOpQODvB6NwII9Y7/edit?usp=sharing\&ouid=117779641480566542367\&rtpof=true\&sd=true$

For each group a Term of Reference is created that guide the group's work.

Please complete the following. It will be really helpful in planning and supporting your planned work. It needn't be overly ambitious, but take forward our strategy in an achievable way.

Feel free to chat with other council members, directorate and section representatives and others, who may ensure you can synchronise with other work, and help bring the vision and purpose of the group to life!

Terms of Reference

Name of Group - Sustainable Agriculture in Protected Areas

Purpose

Why is this group being formed

EUROPARC Strategy to 2030: Protected Areas will have an enhanced role in supporting sustainable agricultural policies and practice.

EUROPARC considers there is a need to improve the development of a sustainable agriculture in and around European Protected Areas in harmony between economic, environmental, and social factors.

This objective can be achieved only building a trustful relationship with the farmers acting inside or nearby the Protected Areas.

The EUROPARC Federation Partnership Scheme for Sustainable Farming and Natural Protected Areas is a practical management "approach" that enables Protected Areas to improve partnership with farmers to develop sustainable agriculture in the territory.

It is NOT a certification of standard of sustainability of the agriculture, or of the quality of the products. Important is how do we reach an integrated approach for the benefit of Nature, farming, regional biodiversity and economy.

EUROPARC will award and give visibility to the work done by Protected Areas and farmers in improving their partnership following this approach.

In promoting this approach, EUROPARC aims to support Protected Areas to improve the quality of partnership with farmers, offering a sort of general toolbox and specific recommendations. Moreover, EUROPARC will promote exchange of experiences (nationally and internationally), good practices, and tools, in animating the network of the awarded PAs.

EUROPARC will use the results of the approach and the experiences of the awarded Protected Areas to increase lobbing and advocacy in sustainable agriculture and PAs toward national, European, and international institutions.

EUROPARC is aware of the diversity of approaches, regulations, and kind of agriculture within different countries across Europe and the methodology will be flexible enough to respond to different situations and needs. Moreover, the methodology must be as simple as possible.

The commission will also support the EUROPARC in policy and advocacy, namely the support and preparation for policy and position papers, representation in meeting and conferences also technical and critical analysis support and review.

Links to Strategy

What specific area of the strategy this work is linked to?

The commission has as a strategic reference the EU Biodiversity Strategy 2030, Green Deal, Farm to Fork and CAP. The commission have already produced several documentations that supports the Europarc strategy regarding this issue. The commission will specifically contribute to achieve

What is the anticipated duration?			
Term	2 years		
Directorate Liaison			
Council Liaison	Proposal Hendrik Oosterveld		
Chair of Group	João Cardoso de Melo		
membership of this group bring to its members.	and the state of t		
What benefits will			
	 European Association for AgroEcology (https://www.agroecology-europe.org/) The actual member will be invited to stay but with new term of engagement regarding the specific objective of the commission. New member will be recruited among the Europarc member; The actual commission members. Corrado Teolfili - Italy Section, Federparchi Maria Pia – Italy Parc Nord Milano Tom Byrne – Ireland Wicklow Council Kaja Llotman – Estonia Kees van es – Netherlands Guido Calvi – Italy Parco Adamello 		
	 Slow Food (https://www.slowfood.com/pt-pt/) IFOAM (https://www.ifoam.bio/) FAO (https://www.fao.org/home/en) Soil Conservation Association (http://www.soilconservation.eu/index.html) European forum on Nature conservation and Pastoralism (https://www.efncp.org/) 		
Please list proposed members and their organisation	In terms of organizations that could be "invited" to work in partnership, I suggest, some already Europarc partners:		
Are representatives from external organisations included who and why?	A A contraction of the Landau contraction of		
What kind of expertise or skills are needed?	Participants from other organizations are welcome, preferably w specific skills.		
Membership who is membership of the group open to?	Members of this committee must have experience in the policy development and management of protected areas with experience in involving rural communities, farmers included, have knowledge of the strategic objectives of the Green Deal and Farm to Fork.		
	goal 4 in the federation strategic plan for 2030, "Promote sustainable development tools and approaches for people and nature."		

Outcomes/Results

What are the intended results or conclusions of the group?

- At least one project proposal, to test the methodology and allow proper funding to the implement the charter.
- A network of successful case studies among members to share knowledge and best practices.
- Members joining the Charter for Sustainable Agriculture initiative.
- To run a successful survey among member to collect data about conflicts between PA and Farmers. (Could be done in partnership with some university/internship or integrated in the funding application)

Outline workplan

What do you plan to do and achieve for the period to 2024

- To develop a successful application for funding, Interreg or other.
- Dynamize the existing network, promote the exchange of experiences and good practices, recruit new partnerships to dynamize and have a more active network.
- Continue to boost through the organization of an workshop at the Europarc conference.
- At least one webinar per year.

Challenges and
Opportunities what
do you envisage being
the main challenges to a
successful achievement
of your workplan and
what they opportunities
can you take advantage
of that would support
assist or multiple your

The biggest challenge will be to find a source of funding to move forward with the project, as well as the creation of a dynamic enough team to prepare the application.

We will be alert to opportunities and have a concept for the project prepared to facilitate and anticipate the elaboration process.

To continue to lobby the European Commission in particular DG Agri and DG Envi as well as other entities such as the association of farmers and landowners

Working methods

efforts.

How will the group function?
Meetings/online access/F2f etc approx. how many/when
How will the group be managed?

It will depend on the availability of committee members, the proposal will be a monthly online meeting, that may be delayed in time, however, during the period of preparation of the application, extra meetings can be scheduled to guarantee the necessary flow of information.

If possible, at least one in-person team meeting depending on the funding opportunity, in addition to the one planned during the annual conference

Reporting

How will the group report its work, when and by whom.

All working groups will need to ensure their work is recorded in EUROPARC's annual report and may too be subject to technical reports from funders if the work is related to projects or NGO grant.

It is suggested to monitor the work of the commission through a quarterly preliminary report, based on performance indicators to be defined monthly. These indicators will be defined by the members of the commission and relate to their tasks

This information will be annually compiled into an activity report by the commission chair and Europarc project manager.

Review	The commission work will be review annually by the directorate and the
How and when will the	chairman and council member.
work of the group be	
reviewed	

Terms of Reference

Name of Group – Healthy Parks, Healthy People Europe

Purpose

Why is this group being formed

This group will continue the work of the previous commission to 1) develop and share HPHPe practice within EUROPARC and 2) to position our network as a key player within the 'health and well-being' debate at a European and international level

In the next 12 months, the focus will be on:

- developing a network of members within Europarc to discuss and share good practice
- Develop proposals to apply for project funding to develop learning and capacity to deliver HPHPe in practice

If successful project bid can be made, we see the work of this group being integrated into project arrangements

Links to Strategy

What specific area of the strategy this work is linked to?

The work links directly to the strategy e.g.

Objective 4 - Promote sustainable development tools and approaches for people and nature

Theme - health outcomes for society and better investment in parks that help deliver it, by connecting with the health sector through the Healthy Parks Healthy People Europe network.

Outcome - Better health outcomes for society and better investment in parks that help deliver it, by connecting with the health sector through the Healthy Parks Healthy People Europe network.

Membership

Are

from

who and why?

Who is membership of the group open to? What kind of expertise or skills are needed.

All members of the current commission are willing to continue at present and we propose to continue to run with this established and productive group for the next 12 months.

representatives external organisations included,

During this period, we propose to engage other interested members we have identified in France, Italy and Italy through network meetings. Engagement with per-urban commission will also be maintained.

Ideally, we would like to include Eurohealthnet on the group though it is more likely that they we will only wish to attend network meetings and to input to the development of project proposals. We will look to make similar links to other European health organisations including WHO Europe.

Membership

Please list proposed members and their organisation	 Bridget Finton NatureScot, Scotland Carles Castell, State Government, Catalonia Nele Sober – Estonian Environment Board, Estonia Liesbeth Van Gysegem – RLMN, Belgium Liisa Kajala – Metsähallitus, Parks & Wildlife Finland Pete Rawcliffe, NatureScot, Scotland
What benefits will membership of this group bring to its members.	Sharing good practice; personal development, organisation learning and profile
Chair of Group	Pete Rawcliffe, NatureScot
Council Liaison	Pete Rawcliffe, NatureScot
Directorate Liaison	Tbc
Term	10- 12 months
What is the anticipated duration?	10 12 11011113
Outcomes/Results What are the intended results or conclusions of the group?	 A successful network to share good practice and grow HPHPe practice by Europarc members At least one successful project application that will allow this work to be properly embedded and resourced
Outline workplan What do you plan to do and achieve for the period to 2024	 Development of successful project proposals (x 2) Development of active E network forum Input to EF conferences Webinar
Challenges and Opportunities what do you envisage being the main challenges to a successful achievement of your workplan and what they opportunities can you take advantage of that would support assist or multiple your efforts.	The most significant challenge lies in resourcing and capacity of the work required to continue to implement the HPHPe strategy. While still ambitious, our proposed work plan is narrowly focused to ensure we can actually deliver it. We are currently looking for a member organisation or section to lead an ERASMUS bid We also need to build better relationships with health policy at the European level. This is a long-term task and something Directorate time is needed to support. There are opportunities to apply for a range of EU projects and in time to developing additional benefits to members in terms of training, case
Working mothods	Online meetings and E2E at conferences
Working methods How will the group function? Meetings/online access/F2f etc approx. how many/when How will the group be managed?	Online meetings and F2F at conferences We plan to meet online every two months with meeting notes taken and shared by NatureScot

Reporting	The group will report via its chair to the Directorate and Council
How will the group	
report its work, when	
and by whom.	
All working groups will	
need to ensure their	
work is recorded in	
EUROPARC's annual	
report and may too be	
subject to technical	
reports from funders if	
the work is related to	
projects or NGO grant.	
Review	Progress and next steps to be reviewed in December 2022
How and when will the	
work of the group be	
reviewed	

Terms of Reference

Name of Group	Periurban Parks Commission
Purpose Why is this group being formed	The aim of the PU Commission generally remains the same from the beginning: to produce and promote policies for conservation and sustainable management of natural protected areas located in urban regions and peri-urban contexts.
Links to Strategy What specific area of the strategy this work is linked to?	The commission's work is linked to all four pillars of EUROPARC's strategy. All strategic goals are important and much connected to the role that periurban parks play. By their location close where people live, Periurban Parks can play a central role in 3 rd pillar "Enhance the status of nature on land and sea and people's connection to it" and 4 th pillar "Promote sustainable development tools and approaches for people and nature". The work of the PU commission can greatly contribute to both pillars.
Membership who is membership of the group open to? What kind of expertise or skills are needed?	The members of the commission are experienced managers of periurban parks (which are also members of EUROPARC). The composition of the commission covers a wide range of public bodies, municipalities, private entities, NGOs, etc., which contributes significantly to the more complete picture of the issues under consideration.
Are representatives from external	

organisations included, who and why?

It is the aim of the commission to collaborate with experts from other organizations and therefore ensures the participation of experts depending on the issues it deals with.

Please list proposed members and their organisation E.g., Marià Martí, former director of Parc Natural Collserola, Barcelona (SP), former EUROPARC's council member, former chairman of the PU commission

Fernando Louro Alves, senior advisor in the municipality of the City of Lisboa, (PT), expert in most of the periurban parks topics,

Alberto Girani, Parco di Portofino in Genoa (IT) specialist in outdoor recreation management topics,

Andrej Verlič, experienced manager in Nature Conservation Unit, Landscape Park Tivoli, Ljubljana (SL)

Punctually, the Commission will seek to cooperate with IMBA, the International Mountain Bike Association, in order to advance in a more sustainable use of Mountain Bikes in Periurban Parks.

The current composition of the commission is

Nikos Pangas, Philodassiki Enossi Athinon, Athens, (GR) – chairman

Riccardo Gini, Parco Nord Milano (IT),

Carina Wennström, Metsähallitus (FI)

Etienne Aulotte, Brussels Environnement (BE)

Damien Prost – Romand, Grand Parc Miribel Jonage, Lyon (FR)

Teresa Pastor, Project Development & Charter Sustainable Tourism Manager, EUROPARC

"co-opted" members

Fernando Louro Alves, Parque Florestal de Monsanto, Lisboa (PU)

Andrej Verlič, Vodja Službe Krajinski park, Ljubljana (SL)

Alberto Girani, Parco di Portofino (IT)

Marià Martí & Raimon Roda Noya, Parc Natural de Collserola, Barcelona (SP)

What benefits will membership of this group bring to its members. Chair of Group Council Liaison Directorate Liaison Term	Networking, exchange of experience, promote policy, participation in projects through meetings, workshops, webinars, technical meetings, and collaboration in projects Nikos Pangas, Philodassiki Enossi Athinon, Athens, (GR) Nikos Pangas, co-opted council member Teresa Pastor, Project Development & Charter Sustainable Tourism Manager A duration of three years would be desirable, until the end of 2024
What is the anticipated duration?	
Outcomes/Results What are the intended results or conclusions of the group?	The intended outcomes are that the whole society and, in particular, policy-makers value the role of periurban natural areas in the balance of cities and well-being of residents. Periurban Parks should be seen as important poles of ecological importance, biodiversity conservation, outdoor recreation, education, and research. In order to achieve this, the Commission will work to produce and promote both policies and guidelines for conservation and sustainable management of natural protected areas located in urban regions and peri-urban contexts at local, regional, and European level.
Outline Workplan What do you plan to do and achieve for the period to 2024?	 Work in all high importance issues (e.g., massive use of PP, biodiversity enhancement, pollinators, accessibility in PP, landscape restoration, new trends in environmental education, new means of communication etc.). This will be done by: Organizing workshops at EUROPARC's conferences. Topic will be adapted to the main conference theme Organizing webinars Produce targeted reports (e.g., Mountain Bikes and Periurban Parks) in the form of toolkit, online brochure, or whatever communication tool best suits. Enriching EUROPARC's knowledge hub with case studies

Challenges and Opportunities what do you envisage being the main challenges to а successful achievement of your workplan and what opportunities can you take advantage of that would support assist or multiple your efforts.

The main challenges will be to overcome the lack of time and resources to adequately achieve our ambitious goals as we would like.

Opportunities

The fact that DGENV Unit D3 has already accepted and included periurban parks as a specific type of nature, which needs to be recognized and treated in a differentiated way. In this sense, the current LIFE "UrbanGreeningPlans" project, in which most members of the Commission are involved, is an opportunity to strengthen our work, increase visibility and gather resources, useful for our work.

The group will meet virtually and physically, at least five times in a

Working methods

How will the group function?

Meetings/online access/F2f etc approx. how many/when

year. A F2F meeting will take place during the annual EUROPARC conference. Possibly, a second F2F will be organized, coupled with any other meeting, such as any technical UrbanGreeningPlans meeting. The other meetings will be online, and some external collaborators may be invited to contribute their views and ideas.

How will the group be managed?

Reporting

How will the group report its work, when and by whom?

All working groups will need to ensure their work is recorded in EUROPARC's annual report and may too be subject to technical reports from funders if the work is related to projects or NGO grant.

The group will draw up an annual report to be submitted to the council before the annual conference and general assembly, to review and evaluate the work of the commission and to incorporate into the annual report. The responsibility for drafting the report lies with the chairman of the commission.

If a special report is needed e.g., for a funder, the relevant adjustment can be made, after all, securing project funding is a constant goal of the commission.

Review

It is proposed that the review of the commission's work be done at the end of the term of this council. To complete the process, a comprehensive report on the activities of the three years will be prepared. We also foresee an internal mid-review to assess those

How	and	when	will
the w	ork o	f the gr	oup
be re	viewe	ed	

actions are going in the right direction and pace, and to adapt if needed.

Terms of Reference

EUROPARC Management Effectiveness Commission

Purpose

Why is this group being formed

Designation and existence of Protected Areas (PAs) is just a first step. Even more important is to manage them in an effective way, regularly check the outcomes and adapt plans if needed.

It is important to monitor and assess the management effectiveness of **Protected Areas** to keep track of the progresses and achievements and use adaptive management approach, to make necessary adjustments.

On one hand this topic is quite well developed in Europe - PAs management authorities use various methods to evaluate management effectiveness (METT, RAPPAM, PAME, European Diploma, IUCN Green List, etc.). On the other hand, none of those approaches is recognised as the common one with general applicability across Europe (both in and outside of the EU). In addition, results of such exercises give answers mainly at an administrative level. For example, as most PAs do have a management plan, the outcome of such evaluation is usually positive. Yet, the level of biodiversity continues to decrease due to a lack of systematic approach covering administrative, planning, and implementation parts of the process.

The EUROPARC Management Effectiveness Commission (EMEC) is established to utilise knowledge and experience of the EUROPARC network - including partners - and develop PAs Management Effectiveness Guide fitting to European conditions and carry out its pilot use.

Management effectiveness of PAs is a priority issue for nature conservation. Although PAs are so far the most successful nature conservation tool, in major they fail in halting the loss of biodiversity. One of the reasons for that is a lack of the effectiveness monitoring and its association with management. That is the gap that the Commission is aiming to address.

Links to Strategy

EUROPARC Federation Strategy 2030

What specific area of the strategy this work is linked to ?	connection to it, Theme Improve Protected Areas governance, planning and management effectiveness EU Biodiversity Strategy 2030 Chapter 2.1: Coherent network of Protected Areas	
	Key commitment: Effectively manage all Protected Areas, defining clear conservation objectives and measures, and monitoring them appropriately.	
Membership who is membership of the group open to? What kind of expertise or skills are needed.	Membership is composed by experts from the EUROPARC network, partner organisations, and individual experts. That will ensure sufficient experience with existing approaches and awareness of expectations from our main partners: European Commission, European Environment Agency, and others.	
Are representatives from external organisations included, who and why? Please list proposed members and their organisation	 Michael Hošek (EUROPARC Federation Council) Leelo Kukk (EUROPARC Federation Council) Ben Ross (EUROPARC Atlantic Isles Section, Nature Scot) Matti Tapaninen (EUROPARC Nordic-Baltic Section, Metsähallitus) Diego Garcia (EUROPARC Spanish Section) Elena Osipova (European Environment Agency) Erika Stanciu (IUCN World Commission on Protected Areas) Micheal O'Brian (expert) 	
What benefits will membership of this group bring to its members.	 Participation on development of new united PAs management effectiveness method applicable at the European scale Utilization of their national /regional approaches and experience Influencing development of management effectiveness measuring at the European level 	
Chair of Group	Michael Hošek	
Council Liaison	Leelo Kukk	
Directorate Liaison	Carol Ritchie, Federico Minozzi	
Term What is the anticipated duration?	10 /02022 – 6/2024	

Outcomes/Results

What are the intended results or conclusions of the group?

- Clarification of expectations by our partners (European Commission / European Environment Agency) incl. EUROPARC members consultation (focused on their needs).
- Desktop collation of existing methodological approaches and comparison analyses towards the EUROPARC 2030 and the EU Biodiversity Strategy 2030 needs and expectations.
- 3. Developed recommendations of necessary actions.
- 4. Prepared project proposal for the pilot implementation. To develop new guidance.

Outline workplan

What do you plan to do and achieve for the period to 2024

- 1. Clarification of expectations by our partners (European Commission / European Environment Agency) incl. EUROPARC members consultation (focused on their needs).
- 2. Desktop collation of existing methodological approaches and comparison analyses towards the EUROPARC 2030 and the EU Biodiversity Strategy 2030 needs and expectations.
- 3. Regular contribution to the EUROPARC events (conference, workshops, seminars, webinars).

Challenges and
Opportunities what
do you envisage being
the main challenges to
a successful
achievement of your
workplan and what
they opportunities can
you take advantage of
that would support
assist or multiple your
efforts.

- I. The main challenge is the diversity of approaches including diverse understanding of the management effectiveness as a term. Regardless that kind of confusions, there is also a common understanding of needs, with vast experience of many PAs managers with such evaluations. The Commission must propose united understanding and definitions for the sake of its work and results.
- II. Resources are needed to support and develop this work. A funding proposal will be generated with an analysis and a guide/tool that will take into account demand for the capacity: human, financial, technical. The proposed guide should be comprehensive, but also not difficult to implement with limited capacities. There is no intention to replace all existing systems, but rather identify relevant gaps and overlaps, opportunities for synergies, their relevance and applicability for Protected Areas. The challenge for the Commission will be to distinguish and select important elements from non-essential and to define commonalities among European countries. It is also important to ensure that any management effectiveness guide or tool consider all parts complementing each other: governance, field management, monitoring schemes, planning system...
- III. Opportunity: common understanding of the Interest from PAs and possibly from the EC to develop a suitable method for management effectiveness in PAs, supporting the implementation of the EU Biodiversity Strategy 2030.

Working methods

How will the group function?
Meetings/online

Online meetings and F2F if budget allows once per year.

access/F2f etc approx.	We plan to meet online every two months with meeting notes taken and
how many/when	shared by the Commission chair in cooperation with the Directorate liaison.
How will the group he	
How will the group be	
managed?	
Reporting	The group will report via its chair and \directorate Liaison to the
	Directorate and Council.
How will the group	
report its work, when	
and by whom.	
All working groups will	
All working groups will	
need to ensure their	
work is recorded in	
EUROPARC's annual	
report and may too be	
subject to technical	
reports from funders if	
the work is related to	
projects or NGO grant.	
Review	Progress and next steps to be reviewed in June 2023.
I C V I C VV	1. 1051 cas and next steps to be reviewed in Julie 2023.
How and when will the	
work of the group be	
reviewed	