



## How to create an account on the EUROPARC website

1. Go to [www.europarc.org](http://www.europarc.org).
2. In the top right corner, click on 'Register'.



A screenshot of the EUROPARC Federation website. At the top right, there are buttons for "Login" and "Register", along with social media links for Instagram, Twitter, Facebook, LinkedIn, YouTube, and others. Below these are a search bar and a language selection dropdown. The main navigation menu includes links for "About us", "Training & Events", "Awards", "European Day of Parks", "European Policy", "Knowledge Hub", "Greening Plans", "Library", and "News". A secondary navigation bar at the bottom includes links for "Managing Parks", "Sustainable Tourism", "Transboundary Parks", "Climate Change", "Youth", "Healthy Parks Healthy People", and "Outdoor Sports".

3. Fill in your Member ID. **You can find your Member ID on your latest membership invoice, located underneath the address of your organisation.**

4. Fill in the country of your organisation.

### Member Registration

Registrations to EUROPARC Federation website are restricted to members of our network.

In order to confirm your membership status, please enter the following information regarding your organisation or personal details.

#### Step 1

Member ID

Country



3. Insert your personal information. **Please note that apart from your password, none of this information can be changed at a later stage.**
4. Click send.



Step 2

Email \*

Username \*

Password \*

 Set Your Password 

Enter password again \*

 Repeat your password 

Organization \*

Organization

First Name \*

First Name

Last Name \*

Last Name

**Send**



5. You will now receive an email asking you to confirm your account. Simply open the email and click the link.
6. Done! Congratulations, you have now successfully created a member account on the EUROPARC website. If ever the Restricted Content page as shown below shows up, you simply use your personal login details to access the page.



### Restricted Content

Sorry, but you do not have permission to view this content.

Please login to get access.

Username or Email Address

Password

Remember Me

Log In

Are you encountering problems? Then please contact [members.europarc@europarc.org](mailto:members.europarc@europarc.org), **but first have a look at our frequently asked questions on the next few pages.**



## Frequently Asked Questions (FAQ)

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- **Where can I find my member ID?**

You can find your member ID on the most recent membership invoice of your organisation, underneath the address of your organisation.

- **Can multiple people from one organisation create an account on the EUROPARC website?**

Yes, multiple people from the same organisation can create an account using the same Member ID.

- **Why do I need to login to the EUROPARC website?**

Logging in to the EUROPARC website grants you access to pages that are only available to members.

- **I am not a EUROPARC member, can I create an account?**

No, this is a function that is only available to our membership. We'd be happy to welcome you into our network! [Please find more information here.](#)

- **For the Online EUROPARC Conference in 2022 I created an account. Is this the same account?**

No, this is a completely separate account that is in no way linked to the EUROPARC Conference webpage.



- **If I create an account on the EUROPARC Website, am I automatically registered for the EUROPARC General Assembly?**

No, this is a separate registration process. The member account on the EUROPARC website is there to grant you access to pages that are meant for members only.

- **Are there any costs associated with making an account on the EUROPARC Website?**

No, there are no costs associated. Payment of the membership fee grants you this access.

- **I've forgotten my password, what do I do?**

You can reset your password by clicking on the login button and then following the steps after clicking "Forgot your password?"

- **I've filled in my Member ID that is located on the most recent Membership Invoice from my organisation, but I get an error notification. What do I do?**

Please contact [members.europarc@europarc.org](mailto:members.europarc@europarc.org). Please also attach a screenshot of the error notification. We will help you further.