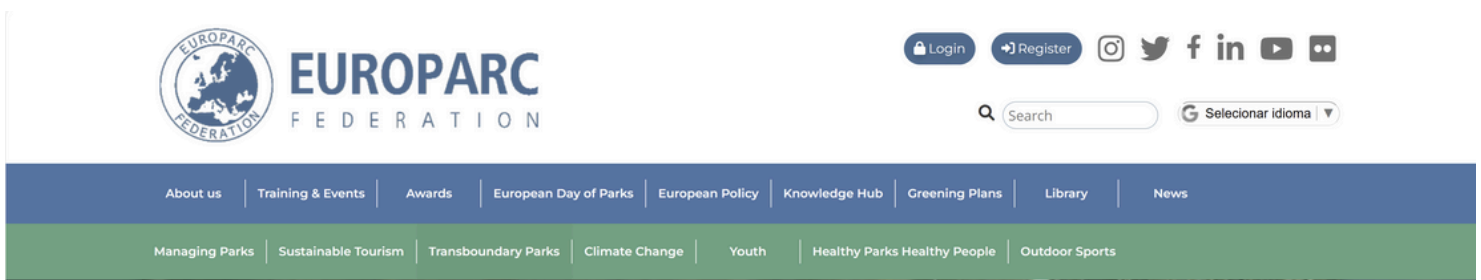




## How to create an account on the EUROPARC website

1. Go to [www.europarc.org](http://www.europarc.org).
2. In the top right corner, click on 'Register'.



3. Fill in your Member ID. **You can find your Member ID on your latest membership invoice, located underneath the address of your organisation.**
4. Fill in the country of your organisation.

A screenshot of the 'Member Registration' form on the EUROPARC website. The form is titled 'Member Registration' and includes a note: 'Registrations to EUROPARC Federation website are restricted to members of our network.' Below this, it says: 'In order to confirm your membership status, please enter the following information regarding your organisation or personal details.' The form is divided into 'Step 1' and contains two input fields: 'Member ID' and 'Country'. The 'Country' field is a dropdown menu with 'Select Country' as the placeholder text. A 'Submit' button is located at the bottom of the form. A red arrow points from the instruction 'Fill in the country of your organisation.' to the 'Country' dropdown field.



3. Insert your personal information. **Please note that apart from your password, none of this information can be changed at a later stage.**

4. Click send.




### Step 2


Email \*

Username \*

Password \*

Set Your Password 

Enter password again \*

Repeat your password 

Organization \*

First Name \*

Last Name \*



5. You will now receive an email asking you to confirm your account. Simply open the email and click the link.

6. Done! Congratulations, you have now successfully created a member account on the EUROPARC website. If ever the Restricted Content page as shown below shows up, you simply use your personal login details to access the page.



### Restricted Content

Sorry, but you do not have permission to view this content.

Please login to get access.

Username or Email Address

Password

☐ Remember Me

[Log In](#)

Are you encountering problems? Then please contact [members.europarc@europarc.org](mailto:members.europarc@europarc.org), **but first have a look at our frequently asked questions on the next few pages.**



## Frequently Asked Questions (FAQ)

How to create an account on the EUROPARC website

- **Where can I find my member ID?**

You can find your member ID on the most recent membership invoice of your organisation, underneath the address of your organisation.

- **Can multiple people from one organisation create an account on the EUROPARC website?**

Yes, multiple people from the same organisation can create an account using the same Member ID.

- **Why do I need to login to the EUROPARC website?**

Logging in to the EUROPARC website grants you access to pages that are only available to members.

- **I am not a EUROPARC member, can I create an account?**

No, this is a function that is only available to our membership. We'd be happy to welcome you into our network! [Please find more information here.](#)

- **For the Online EUROPARC Conference in 2022 I created an account. Is this the same account?**

No, this is a completely separate account that is in no way linked to the EUROPARC Conference webpage.



- **If I create an account on the EUROPARC Website, am I automatically registered for the EUROPARC General Assembly?**

No, this is a separate registration process. The member account on the EUROPARC website is there to grant you access to pages that are meant for members only.

- **Are there any costs associated with making an account on the EUROPARC Website?**

No, there are no costs associated. Payment of the membership fee grants you this access.

- **I've forgotten my password, what do I do?**

You can reset your password by clicking on the login button and then following the steps after clicking "Forgot your password?"

- **I've filled in my Member ID that is located on the most recent Membership Invoice from my organisation, but I get an error notification. What do I do?**

Please contact [members.europarc@europarc.org](mailto:members.europarc@europarc.org). Please also attach a screenshot of the error notification. We will help you further.