



**EUROPARC**  
F E D E R A T I O N



**Joint name of the area (if applicable)**

**or**

**Names of parks and their logos**

**Application<sup>1</sup> for the EUROPARC certificate:**

**“Transboundary Parks – Following Nature’s Design”**

Date:

---

## Details of partner organisations

These forms have to be completed by each individual protected area/organisation involved in the application. *If there are more than 2 partners, please add sheets.*

|  |    |
|--|----|
| <b>1. Protected area/organisation name:</b>                          |    |
| <b>2. Total area in ha:</b>  |    |
| <b>3. Main ecological classification, e.g. :</b>                     |    |
| <b>4. International designations/awards, e.g. World Heritage:</b>    |    |
| <b>5. Main ecosystem types, e.g. wetland, tundra (in ha):</b>        |    |
| <b>6. Main land use types, e.g. forestry, agriculture (in ha):</b>   |    |
| <b>7. Details of legislation establishing the protected area:</b>    |    |
| <b>8. Does the park have a management plan?</b>                      |    |
| Yes  | No |
| in preparation   |    |
| <b>9. What are the main aims of the protected area/organisation?</b> |    |
|  |    |

**10. Please detail the natural, cultural and historical values of the protected area.**

**11. Please list main flora and fauna species of international importance.**

**12. Do you have a system of zonation?**

Yes\*

No\*\*

in preparation\*\*

\* Please describe (including size of zones in ha) and then proceed to question 13.

\*\* Go to question 14.

**13. Zones determined by:**

Statutory regulations

\* Please explain: code of conduct, which is based on conservation law

Management plan

Other\*

**14. Type of administration:**

State administration

Local/public administration

Other - Please describe:

**15. Average number of staff members:**

**Position**

**Number of staff**

Full time

Part time

Contract/project workers

Volunteers

Others

**16. Total number of local people living in:**

| <b>Section</b>             | <b>Number of people</b> |
|----------------------------|-------------------------|
| The protected area         |                         |
| The core zone              |                         |
| The buffer zone*           |                         |
| The transition zone*       |                         |
| Other park municipalities* |                         |
| *if applicable             |                         |

**17. Please describe any organisations which support the cooperation/protected area**, e.g. Friends of the Park.

**18. Does the protected area/organisation have control of planning and development?**

Fully                      Partly                      No

Please describe situation:

Signature (Please sign and print name)

.....

Date:

## Details of partner organisations

These forms have to be completed by each individual protected area/organisation involved in the application. *If there are more than 2 partners, please add sheets.*

|  |    |
|--|----|
| <b>1. Protected area/organisation name:</b>                          |    |
| <b>2. Total area in ha:</b>  |    |
| <b>3. Main ecological classification, e.g. :</b>                     |    |
| <b>4. International designations/awards, e.g. World Heritage:</b>    |    |
| <b>5. Main ecosystem types, e.g. wetland, tundra (in ha):</b>        |    |
| <b>6. Main land use types, e.g. forestry, agriculture (in ha):</b>   |    |
| <b>7. Details of legislation establishing the protected area:</b>    |    |
| <b>8. Does the park have a management plan?</b>                      |    |
| Yes  | No |
| in preparation   |    |
| <b>9. What are the main aims of the protected area/organisation?</b> |    |
|  |    |

**10. Please detail the natural, cultural and historical values of the protected area.**

**11. Please list main flora and fauna species of international importance.**

**12. Do you have a system of zonation?**

Yes\*

No\*\*

in preparation\*\*

\* Please describe (including size of zones in ha) and then proceed to question 13.

\*\* Go to question 14.

**13. Zones determined by:**

Statutory regulations

\* Please explain: code of conduct, which is based on conservation law

Management plan

Other\*

**14. Type of administration:**

State administration

Local/public administration

Other - Please describe:

**15. Average number of staff members:**

**Position**

**Number of staff**

Full time

Part time

Contract/project workers

Volunteers

Others

**16. Total number of local people living in:**

| <b>Section</b>             | <b>Number of people</b> |
|----------------------------|-------------------------|
| The protected area         |                         |
| The core zone              |                         |
| The buffer zone*           |                         |
| The transition zone*       |                         |
| Other park municipalities* |                         |
| *if applicable             |                         |

**17. Please describe any organisations which support the cooperation/protected area**, e.g. Friends of the Park.

**18. Does the protected area/organisation have control of planning and development?**

Fully                      Partly                      No

Please describe situation:

Signature. (Please sign and print name)

.....

Date:

## Details of Cooperation

**1. When did the cooperation start?** \_\_\_\_\_

**2. Who initiated the first cooperation?** (Please tick only one box, e.g. politicians – regional)

**The protected areas**

Directors  
Staff members  
Supporting NGOs  
Other

**Local communities**

local mayors  
community group  
Supporting NGOs  
Other

**Politicians on**

Local level  
Regional level  
National level  
European level  
International level  
Other

**Ministry of**

Foreign Affairs  
Development  
Environment/PAs  
Forestry  
Other

**Conservation NGO**

Local  
National  
European  
International  
Other

**Other situation**

Please explain in more detail:



### 3. What is the basis for cooperation?

|                 |                    |
|-----------------|--------------------|
| Legal basis     | Formal agreement   |
| Political basis | Informal agreement |
| Other           |                    |

Please explain:

### 4. Are there any large/key protected areas within your transfrontier area not involved in this cooperation?

|     |    |
|-----|----|
| Yes | No |
|-----|----|

\*Please provide the name/s of these area/s:

### 5. Please detail the transfrontier aims of the cooperation.

Source of verification<sup>2</sup>:

<sup>2</sup> Please provide details of where this information can be obtained by the verifier, e.g. management plan, official agreement

**6. Please detail the administrative/management framework for the transfrontier cooperation (only one answer for each of 6a, 6b, 6c and 6d).**

**6a. Management Board**

Full joint management/advisory board  
Responsible for the whole area

Joint management/advisory board

Other form of transfrontier board

Member of staff on partner's board

No formal cooperation at the senior  
management level

Other arrangement

**6b. Management Plans**

Joint management plan

Separate but coordinated plans

Separate uncoordinated plans

One or more of the partners has no  
plan

Other arrangement

Please explain:

Please explain:

**6c. Management Zones**

Joint zones determined and in place

Joint zones in preparation

Separate harmonious zones exist

Separate zones are being harmonised

No cooperation on zonation, and

Current zones conflict with each other

Current zones do not conflict

Other arrangement

Please explain:

**6d. Protected Area Legislation**

Joint legislation determined and in place

Joint legislation in preparation

Separate harmonious legislation exists

Separate harmonious legislation in preparation

No cooperation on legislation, and

Current legislation conflict with each other

Current legislation does not conflict

Other situation

Please explain:

**7. Please detail the financial framework<sup>3</sup> for the cooperation (indicate one answer for each of 7a and 7b).****7a. Management of finances**

Finances are combined and managed in a joint transfrontier account/budget

Finances are allocated and managed independently by each partner

Some finances are jointly managed e.g. project funds

Other

Please explain:

**7b. Security of finances**

Finances are secured on an annual basis

Finances are secured on a biannual basis

Finances are secured in the mid-term (3-5 y.)

Other

Please explain:

<sup>3</sup> Refers only to finances related to transfrontier cooperation.

**8. Please describe the wider group of stakeholder/partner in addition to the applicant organisations that have an interest in the cooperation<sup>4</sup>.**

**9. Please detail the key stages/milestones in the development of the cooperation.**

---

<sup>4</sup> Excluding the applicants.

**10. Please indicate those areas that best describe the fields of work of your cooperation.**

**Conservation**

Biodiversity conservation  
 Geodiversity conservation  
 Nature conservation  
 Landscape conservation  
 Species conservation  
 Habitat conservation  
 Ecosystems management  
 Forest management  
 Wetland management  
 Integrated coastal zone management  
 Ecological monitoring and research  
 Species reintroduction  
 Marine/submarine management  
 Archaeological/historical management  
 Other

**Recreation and Tourism**

Tourism management  
 Visitor management  
 Recreation management  
 Sport activities  
 Tourism/recreation monitoring and research  
 Tourism/recreation development  
 Linking of tracks and trails  
 Promotion of transfrontier park  
 Other

**Administration and management**

Management planning  
 Harmonisation of management zones  
 Harmonisation of legislation  
 Harmonisation of protected area category  
 Professional training and exchange  
 Joint funding  
 Common international designations  
 Environmental assessments  
 Land use planning/development control  
 Project applications  
 Other

**Society and economy**

Conservation of local culture  
 Community collaboration  
 Sustainable economic activities  
 Sustainable development  
 Socio-economic monitoring and research  
 Land use/agriculture management  
 Traditional craft industry  
 Heavy industry  
 Energy generation  
 Water catchment  
 Other

**Education and Communication****Please list any other fields of cooperation not included above:**

Environmental education  
 School education/programmes  
 Joint activities for youngsters  
 Develop common information materials  
 Share/exchange information  
 Develop common maps  
 Common press/media presentations  
 Develop joint logo/identity  
 Agree common terminology  
 Other

**11. Please indicate those areas in which joint/collaborative activities are taking place.**

|                      |                         |                    |
|----------------------|-------------------------|--------------------|
| Publications         | Joint map               | Pest control       |
| Media presentations  | School education        | Disease control    |
| Publicity            | Environmental education | Cross border crime |
| Cultural events      | Awareness raising       | Technical meetings |
| Information exchange | Tourism promotion       | Political meetings |
| Databases            | Visitor centres         | Staff exchange     |
| Technical equipment  | Visitor information     | Staff training     |
| Best practice        | Research                | Other              |
| Common logo          | Monitoring              |                    |
| Common literature    | Search and rescue       |                    |
| Common identity      | Fire control            |                    |

Please list any other areas of activity:

**12. Please indicate the impediments<sup>5</sup> to the cooperation.**

|   |                                       |
|---|---------------------------------------|
| Economic differences                    | Differences in decision making powers |
| Language differences                    | Difficult terrain                     |
| Different policies and laws             | Hard national borders                 |
| Differences in resources and/or time    | Bureaucracy                           |
| Differences in finances                 | Religious/cultural differences        |
| Differences in staff numbers            | Other                                 |
| Differences in the level of designation |                                       |

Please detail any other impediments:

**13. Please detail the concrete results of cooperation to date.**

**14. Which of the results do you consider the most important?**

<sup>5</sup> An impediment is an obstacle to something, e.g. language differences impede communication

**15. What do you consider to have been the most useful aspects of the cooperation?**

**16. Which areas<sup>6</sup> of the cooperation do you consider need greater effort or focus in the future?**

**17. Please detail your future transfrontier cooperation work. Indicate clearly the next steps to be taken and the stage of planning and implementation that each aspect of this work is at, e.g. idea, planned, implementation in progress.**

**18. Please use this space to make any additional comments or observations that you may have on any aspect of the cooperation.**

---

<sup>6</sup> The list of 'fields of work' and 'activities' provided in questions 10 and 11 may help with answering this question.



## Basic Standards Criteria – Self assessment form

| Primary Criteria   |                   |    |                 |
|--|-------------------|----|-----------------|
| <b>1. Vision</b>   |                   |    |                 |
| <b>1.1 Do you have a long term vision?</b><br><br>Source of verification/evidence <sup>7</sup> :   | Yes<br><br>Other* | No | In preparation* |
| <b>1.2 Does the vision detail the benefits of the transfrontier protected area?</b><br><br>Source of verification/evidence:  | Yes               | No | Other*          |
| <b>1.3 Is the vision recognised by all partner protected areas?</b><br><br>Source of verification/evidence:  | Yes               | No | Other*          |
| <b>1.4 Does the vision refer to the state of the environment and the area's natural and cultural resources and biodiversity?</b><br><br>Source of verification/evidence: | Yes               | No | Other*          |
| <b>1.5 Does the vision also make reference to the socio-economic wellbeing of local communities?</b><br><br>Source of verification/evidence:                             | Yes               | No | Other*          |

<sup>7</sup> Please provide details of where this information can be found, e.g. management plan, official agreement.

**\*Please provide additional information on the above mentioned aspects (1.1 to 1.5):**

## 2. Joint management

**2.1 Does a mid-term work plan, complementary plans or similar documents for cooperation exist?**

Yes                      No                      In preparation \*  
Other\*

Source of verification/evidence:

**2.2 Where these plans jointly drafted and agreed?**

Yes                      No                      Other\*

Source of verification/evidence:

**2.3 Does the plan cover issues relating to the conservation of natural and cultural heritage<sup>8</sup> and biodiversity?**

Yes                      No                      Other\*

Source of verification/evidence:

**2.4 Does the plan also cover issues relating to the fostering of the social and economic wellbeing of local communities through sustainable activities?**

Yes                      No                      Other\*

Source of verification/evidence:

**2.5 Are the requirements of the Primary Field of Work, which relates to nature and landscape conservation, clearly being met?**

Yes                      No                      Other\*

Source of verification/evidence:

<sup>8</sup> Implies cultural, historical and archaeological heritage

**2.6 Have a minimum of two Secondary Fields of Work been identified?**

Yes

No

Other\*

Source of verification/evidence:

---

**2.7 Is work taking place in these fields?**

Yes

No

Other\*

In preparation\*

Source of verification/evidence:

**\*Please provide additional information on the above mentioned aspects (2.1 to 2.7):**

### 3. Official Agreement

**3.1 Do you have an official agreement for cooperation?** Yes No In preparation\*

Other\*

Source of verification/evidence:

**3.2 Has the responsible authority at the protected area level signed an official agreement with your partner?** Yes No Other\*

Source of verification/evidence:

**3.3 Has the responsible authority at the higher administrative level (e.g. Ministry, Parks Board) also signed an official agreement?** Yes No Other\*

Source of verification/evidence:

**3.4 Does the agreement clearly state a long term basis for its validity?** Yes No Other\*

Source of verification/evidence:

**3.5 Does the agreement reflect the requirements of relevant international treaties and national programmes on conservation?** Yes No Other\*

Source of verification/evidence:

**3.6 Have the Fields of Work for cooperation been jointly defined ?** Yes No Other\*

Source of verification/evidence:

**\*Please provide additional information on the above mentioned aspects (3.1 to 3.6):**



**\*Please provide additional information on the above mentioned aspects (4.1 to 4.4):**



## 5. Stake-holder involvement

**5.1 Are local stake-holders involved in the development and management of the transfrontier cooperation?**

Yes

No

Other\*

Source of verification/evidence:

**5.2 Is at least one member of staff from each protected area identified and acting as contact person for local stake-holders in the trans-boundary area?**

Yes

No

Other\*

Source of verification/evidence:

**5.3 Do regular meetings take place between stakeholders and the protected areas involved in transfrontier cooperation?**

Yes

No

Other\*

Source of verification/evidence:

**5.4 Are these meetings used to discuss, plan and evaluate cooperative actions and to share knowledge and experience?**

Yes

No

Other\*

Source of verification/evidence:

**\*Please provide additional information on the above mentioned aspects (5.1 to 5.4):**

## Secondary Criteria

### 6. Guiding rules for cooperation and conflict resolution

|  |        |    |                 |
|--|--------|----|-----------------|
| <b>6.1 Have 'rules' which establish an environment for fair and balanced decision making between all partners been agreed?</b> | Yes    | No | In preparation* |
|  | Other* |    |                 |

Source of verification/evidence:

|                             |     |    |        |
|-----------------------------|-----|----|--------|
| <b>6.2 Are they in use?</b> | Yes | No | Other* |
|-----------------------------|-----|----|--------|

Source of verification/evidence:

|   |        |    |                 |
|---|--------|----|-----------------|
| <b>6.3 Have 'rules' which ensure the permanent exchange of information and determine the timing of regularly held meetings been agreed?</b> | Yes    | No | In preparation* |
|   | Other* |    |                 |

Source of verification/evidence:

|                             |     |    |        |
|-----------------------------|-----|----|--------|
| <b>6.4 Are they in use?</b> | Yes | No | Other* |
|-----------------------------|-----|----|--------|

Source of verification/evidence:

|  |     |    |        |
|--|-----|----|--------|
| <b>6.5 Are meetings documented and the texts made available to all partners?</b> | Yes | No | Other* |
|--|-----|----|--------|

Source of verification/evidence:

**\*Please provide additional information on the above mentioned aspects (6.1 to 6.5):**

## 7. Exchange of Information

---

**7.1 Is an exchange of general documents, literature databases and research results relating to natural, historical and cultural aspects taking place?**

Yes

No

Other\*

Source of verification/evidence:

---

**7.2 Have copies of relevant documents for the planning and or management of the partner protected areas been exchanged or made available?**

Yes

No

Other\*

Source of verification/evidence:

**\*Please provide additional information on the above mentioned aspects (7.1 to 7.2):**

## 8. Foreign language communication

**8.1 Is a mutually understood language or languages being used at all official meetings secured?**

Yes

No

Other\*

Source of verification/evidence:

**8.2 Are important documents translated into the languages of all partners?**

Yes

No

Other\*

Source of verification/evidence:

**8.3 Is there a mutually agreed 'terminology of technical and scientific terms'?**

Yes

No

Other\*

Source of verification/evidence:

**\*Please provide additional information on the above mentioned aspects (8.1 to 8.3):**

## 9. Basis of financing

**9.1 Has each partner secured a budget for transfrontier cooperation?**

Yes                      No                      Other\*

In preparation\*

Source of verification/evidence:

**9.2 Has each partner secured funds for the mid-term<sup>9</sup> perspective to fulfil transfrontier cooperation commitments?**

Yes                      No                      Other\*

In preparation\*

Source of verification/evidence:

**9.3 Do partner protected areas cooperate in fundraising for joint transfrontier activities and projects?**

Yes                      No                      Other\*

In preparation\*

Source of verification/evidence:

**\*Please provide additional information on the above mentioned aspects (9.1 to 9.3):**

<sup>9</sup> The mid-term is considered to be between 3 and 5 years.

## Primary Field of Work

### 10. Nature and Landscape Conservation

|  |                 |    |        |
|--|-----------------|----|--------|
| <b>10.1 Is there a joint/complementary zonation system in place that fulfils nature and landscape conservation objectives?</b> | Yes             | No | Other* |
|  | In preparation* |    |        |

Source of verification/evidence:

|  |                 |    |        |
|--|-----------------|----|--------|
| <b>10.2 Are nature and landscape conservation management objectives in accordance with IUCN Protected Area categories?</b> | Yes             | No | Other* |
|  | In preparation* |    |        |

Source of verification/evidence:

|   |                 |    |        |
|---|-----------------|----|--------|
| <b>10.3 Is the migration of species and natural evolutionary processes across the border uninhibited and ensured?</b> | Yes             | No | Other* |
|   | In preparation* |    |        |

Source of verification/evidence:

|  |                 |    |        |
|--|-----------------|----|--------|
| <b>10.4 Do common activities and programmes focusing on species and habitats protection exist?</b> | Yes             | No | Other* |
|  | In preparation* |    |        |

Source of verification/evidence:

|                                  |                 |    |        |
|----------------------------------|-----------------|----|--------|
| <b>10.5 Are they being used?</b> | Yes             | No | Other* |
|                                  | In preparation* |    |        |

Source of verification/evidence:



**10.6 Have cross-border hazards been clearly identified and is cooperation in the control of these hazards taking place?**

Yes

No

Other\*

In preparation\*

Source of verification/evidence:

**10.7 Does cooperation exist in the identification of impediments and the identification of solutions?**

Yes

No

Other\*

In preparation\*

Source of verification/evidence:

**\*Please provide additional information on the above mentioned aspects (10.1 to 10.7):**

## Secondary Fields of Work

### 11. Environmental education and communication

|  |                 |    |        |
|--|-----------------|----|--------|
| <b>11.1 Is there at least one bi or multilingual medium, which clearly communicates the message of the transfrontier protected area?</b> | Yes             | No | Other* |
|  | In preparation* |    |        |

Source of verification/evidence:

|  |                 |    |        |
|--|-----------------|----|--------|
| <b>11.2 Are complementary programmes for bi-/ multilingual guided visits in terms of non-school and or school education being carried out across the border regularly?</b> | Yes             | No | Other* |
|  | In preparation* |    |        |

Source of verification/evidence:

|  |                 |    |        |
|--|-----------------|----|--------|
| <b>11.3 Is there a serviceable cross-border system of ranger service or of nature guide service existing or being established?</b> | Yes             | No | Other* |
|  | In preparation* |    |        |

Source of verification/evidence:

|  |                 |    |        |
|--|-----------------|----|--------|
| <b>11.4 Does provision exist for active communication and information exchange between local population, stakeholders and protected area partners?</b> | Yes             | No | Other* |
|  | In preparation* |    |        |

Source of verification/evidence:

**\*Please provide additional information on the above mentioned aspects (11.1 to 11.4):**

## 12. Recreation and Sustainable Tourism

**12.1 Is there at least one cross-border initiative existing which focuses on the promotion of sustainable regional development?**

Yes                      No                      Other\*  
In preparation\*

Source of verification/evidence:

**12.2 Is there at least one bi-/multilingual cross-border oriented visitor facility or trail existing?**

Yes                      No                      Other\*  
In preparation\*

Source of verification/evidence:

**12.3 Can visitors cross the border without special procedures or formalities?**

Yes                      No                      Other\*  
In preparation\*

Source of verification/evidence:

**\*Please provide additional information on the above mentioned aspects (12.1 to 12.3):**

### 13. Research and Monitoring

**13.1 Does common research in social/ecological/cultural/economic fields exist?**

Yes                      No                      Other\*

In preparation\*

Source of verification/evidence:

**13.2 Are these studies/is this research continuously carried out?**

Yes                      No                      Other\*

In preparation\*

Source of verification/evidence:

**13.3 Are research and studies applied to support ecological monitoring activities of the shared ecosystems?**

Yes                      No                      Other\*

In preparation\*

Source of verification/evidence:

**\*Please provide additional information on the above mentioned aspects (13.1 to 13.3):**

## 14. Mutual Understanding

|   |                 |    |        |
|---|-----------------|----|--------|
| <b>14.1 Have the partners identified and carried out events and activities that stimulated transfrontier mutual understanding and the promotion of peace?</b> | Yes             | No | Other* |
|   | In preparation* |    |        |

Source of verification/evidence:

**\*Please provide additional information on the above mentioned aspect (14.1):**

## 15. Involvement of local communities

**It is a fundamental requirement of the „Basic Standards“ that local communities are involved in the transfrontier cooperation.**

**Please describe how this is achieved in your cooperation.**

## 16. Acknowledgement of socio-cultural differences

It is also a fundamental requirement of the „Basic Standards“ that the national sovereignty and socio-cultural differences of all cooperating parties should be acknowledged and respected.

Please describe how this is achieved in your cooperation.

Signed by the directors of ALL partners. (Please sign and print names. *Add space for the other signatures if the partners are more*)

.....

Date:

Date:

The „Basic Standards Criteria - Self assessment form“, together with the „Details of the partner organisations“ and „Details of Cooperation“ forms should be fully completed and returned to (preferably by email):

**EUROPARC Federation**

**Waffnergasse 6**

**93047 Regensburg**

**Germany**

Phone: +49 (0) 941/5993598-0

email: [europarc@europarc.org](mailto:europarc@europarc.org)

and in CC [nella.sergejeva@europarc.org](mailto:nella.sergejeva@europarc.org)